

CORRESPONDENCE POLICY

1. Correspondence from owners to the Board will be kept in the office for viewing by interested owners after it has been addressed in a Board Meeting.
2. Correspondence from member to member are not legally deemed to be Association documents, and therefore the office is not responsible for distributing copies thereof to members or for maintaining copies thereof for viewing by owners.
3. The office is responsible for communications with owners at the direction of the Board; however, the office is not responsible for non-Board-directed communications between members of the Association.
4. The office will not be responsible for scanning long documents to be distributed electronically by individual owners.