

Sorrento at the Colony
Unit Renovation Application and Approval

Preamble – The purpose of this application and approval process is to maintain the integrity of the Sorrento and the safety of the residents.

Owners are responsible for adhering to and complying with the Rules and Regulations of the Sorrento Condominium as pertains to Decorators, Contractors and Sub-contractors, (a copy of which is attached hereto).

Owners are responsible for complying with regulations of Lee County as pertains to the hiring of licensed/ insured contractors and sub-contractors.

Owners are responsible for obtaining the required Village of Estero permits.

Owners must submit the following application to the Sorrento Manager. Said application will be reviewed by the Building Manager. Based upon recommendations of the Manager, the Sorrento Board of Directors will approve the work in full or direct changes to be made.

Application

Unit #: _____

Owner name: _____

Owner contact information: _____

Start date of project: _____

Project Manager name: _____

Project Manager telephone/email address: _____

Brief description of project: room(s) involved _____

Nature of work (e. g. replace flooring, replace cabinets, plumbing, electrical work, movement of walls, replace AC unit, replace water heater, install/replace hurricane shutters, etc.): UNDER NO CIRCUMSTANCES CAN THE CONCRETE SLAB BE CUT.

List the name of each contractor working on this project:

Have you provided a certificate of insurance by the responsible provider naming Sorrento as an insured party? _____

Flooring:

Requires meeting with owner with detailed description of flooring and underlay to ensure compliance with Sorrento Rules & Regulations.

Approved: _____ Date: _____

Plumbing:

Bathrooms, Kitchen, Laundry (circle applicable room/s); requires meeting with owner with detailed description of work to be done.

Name of Plumber, license #: _____

Permit is required from the Village of Estero for all plumbing work other than like-for-like fixture replacement.

Cutting the concrete slab, creating new drains, moving building drain pipes is **strictly prohibited**. Moving/cutting any water lines can only be performed by a licensed plumber or general contractor. Drains no longer used must be properly capped.

Approved: _____ Date: _____

Wall removal and/or reconfiguring:

Requires meeting with owner and examination of wall involved. Describe work to be done and attach engineering report: _____

Unit walls cannot be moved or removed without submission of a detailed architectural and engineering report describing the work to be done and location of the work to be done. Proof that the wall in question is not structural support must be submitted. Under no circumstances can the planned work involve removal, relocation or compromise of the sprinkler system and heads. Accordingly, Wayne Automatic must inspect prior to and after work is done.

Permit is required from the Village of Estero for removal/reconfiguration of any walls.

Approved: _____ Date: _____

Electrical Work:

Requires meeting with owner with detailed description of work to be done.

Name of Electrician: _____

License #: _____

Permit is required from the Village of Estero for all electrical work other than like for like replacement.

Approved: _____ Date: _____

Water Heater:

Replacement must be performed by a licensed plumber. Installation of a drain pan is mandatory.

Name of Plumber: _____

License #: _____

Permit is required from the Village of Estero.

Approved: _____ Date: _____

HVAC:

Replacement of air handler in unit and /or AC compressor unit on the roof can only be performed by a licensed HVAC supplier.

Name of HVAC supplier: _____

Permit is required from the Village of Estero.

Approved: _____ Date: _____

Balconies and Lanais:

Hurricane Shutters:

Installation or replacement must be performed by a hurricane shutter company and meet Sorrento and Colony requirements. Approval from the Colony Design Review Committee must be obtained in addition to approval under this process. Meeting required with owner with description and photos of shutters to be installed.

Name of Hurricane Shutter Installer: _____

Permit is required from the Village of Estero.

Approved: _____ Date: _____

Screens: Screens cannot be installed on east balconies, nor can screens be removed on west lanais. Torn screens must be reported to building management for approved repair/ replacement.

Approved: _____ Date: _____

I hereby submit this application for approval to the Sorrento and agree to appraise Sorrento of any changes to the documented plan.

Unit Owner

Signature: _____ Date: _____

Sorrento Approval: _____ Date: _____